

# Ballardong Aboriginal Corporation

## Director Nomination Form

Candidate details		
Surname		
Given name/s		
Name on Ballot Paper		
Postal Address		
Phone numbers	H:	M:
Email		
Director ID Number*		

\*A director identification number is a unique 15-digit number given to a director (or someone who intends to become a director) who has verified their identity with Australian Business Registry Services (ABRS). You need to apply for a director ID if you are a director of an Aboriginal and Torres Strait Islander corporation registered under the CATSI Act to a company registered under the Corporations Act 2001. Further information on how to apply for a director ID number is attached to the Nomination Information document.

**Nominations must reach the Returning Officer before 5pm, AWST on 1st May 2024.**

**Lodge this nomination form (by email, post, or hand) with the Returning Officer only.**

**Email:**

shawn@boyleandassociates.com.au

Subject: Ballardong Aboriginal Corporation -  
Director Elections

**Post:**

Ballardong Director Elections

c/- Shawn Boyle

PO Box 761

MOUNT LAWLEY WA 6929

**Attach**

- Nomination Form
- Cover Letter
- CV
- Referee details
- Candidate Statement
- National Police Certificate

## Part A – Candidate’s Declaration

Please respond with Yes or No to each question:

Declaration	Yes/No
I am a member of the Ballardong Aboriginal Corporation.	
I am at least 18 years of age.	
I am an Australian resident.	
Reputation and Integrity	Yes/No
I am not the subject of a pending court proceeding. <i>If you are, please provide information on those proceedings.</i>	
I have not been convicted on indictment of an offence that: <ul style="list-style-type: none"> <li>• Concerns the business of an Aboriginal and Torres Strait Islander corporation</li> <li>• Concerns an act that has the capacity to affect the financial standing of an Aboriginal and Torres Strait Islander corporation.</li> </ul>	
I have not been subject to any Court or regulatory order limiting my commercial or business activity.	
I am not: <ul style="list-style-type: none"> <li>• an undischarged bankrupt;</li> <li>• insolvent; or</li> <li>• subject to a personal insolvency agreement.</li> </ul>	
I have not been convicted of: <ul style="list-style-type: none"> <li>• a serious (indictable) offence in the last five years and punished by imprisonment of 12 months or more in any Australian jurisdiction.</li> <li>• a dishonesty offence or fraud; or</li> <li>• an offence that affects the business or finances of a corporation.</li> </ul> <i>Guidance note: This includes any civil or criminal offence under the Corporations Act (2001) (Cth).</i>	
I have not been a director or senior employee of a Native Title Representative Body that has had its Representative Body status revoked.	

<b>Conflicts of interest</b>	<b>Yes/No</b>
I am not an employee of the Ballardong Aboriginal Corporation, a director or employee of another Noongar Regional Corporation, or a committee member of any committee, or a director of any company established in accordance with the Noongar Boodja Trust Deed.	
I have no commitments that will prevent me from acting effectively as a director. <i>Consider obligations, affiliations and commitments relating to:</i> <ul style="list-style-type: none"> <li>• <i>employment;</i></li> <li>• <i>business interests;</i></li> <li>• <i>membership, board or committee positions in other organisations;</i></li> <li>• <i>family relationships.</i></li> </ul>	
<b>Disqualifications</b>	<b>Yes/No</b>
<i>Searches of registers maintained by regulators such as ORIC, ASIC and ACNC will be undertaken to confirm any disqualifications.</i>	
I am not currently on any register of persons who have been disqualified from: <ul style="list-style-type: none"> <li>• managing corporations; or</li> <li>• being a responsible person.</li> </ul>	
I have not been disqualified by any Court from managing corporations. This includes Australian and foreign Courts.	
I have not been disqualified from managing corporations under the CATSI Act or Corporations Act.	
<b>Acknowledgements</b>	<b>Yes/No</b>
I consent to acting as a Director of the Ballardong Aboriginal Corporation if elected	
I understand that I am eligible to be a director of <b>only one</b> Noongar Corporation at any one time.	
I understand that two close family members (parents, child, spouse, brother/sister) cannot be elected as Directors of the Ballardong Aboriginal Corporation.	
I have prepared a cover letter and CV and attached it to this nomination form (see section C on page 9).	
I have attached a current National Police Certificate to my nomination (see section D on page 10).	
I agree to notify the Noongar Nominations Committee as soon as possible if my facts or circumstances change such that any of the above declarations are no longer correct.	
I declare that the above statements are true and correct and that this declaration is signed with my true signature.	

Signature of Candidate:	Date:
-------------------------	-------

## Part B – Referees

Please list below the names and contact details of two (2) referees who can confirm your qualifications and experience outlined in Part B.

Referees for qualifications and experience			
(1) Referee name:		Email:	Phone:
(2) Referee name:		Email:	Phone:

Please list below the names and contact details of two (2) referees who can speak in support of your standing and respect within the Noongar Community and/or Agreement Group.

Referees for reputation and community standing			
(1) Referee name:		Email:	Phone:
(2) Referee name:		Email:	Phone:

Please note:

Your referees must **not** be immediate family members; and

- The same person **can** be a referee for both your qualifications and experience and your community standing, if appropriate.
- We will only contact one referee for each section; however we suggest that you provide 2 referees for each section in case one is not available.

## Part C – Candidate experience, cover letter and CV

1. A CV; and
2. A cover letter which provides some examples which demonstrate your qualifications and/or experience in each of the following areas:
  - a. Financial literacy: show how you possess a sound knowledge and understanding of financial matters.
  - b. Leadership experience: provide examples of where you have taken a lead role in a work or community capacity to achieve a successful outcome.
  - c. A preparedness to question, challenge and critique, and a willingness to understand and commit to a high standard of governance: include any experience with corporate, community or social boards and committees.
3. Candidate statement for election material – Please provide a 150-word statement which will be included in the election material provided to members for the Postal Vote.

## **Part D – National Police Certificate**

Please attach a copy of a Current National Police Certificate (NPC).

The prescribed application form for a National Police Certificate can be obtained:

- online from the following websites:  
[police.wa.gov.au/Police-Direct/National-Police-Certificates](http://police.wa.gov.au/Police-Direct/National-Police-Certificates)  
[auspost.com.au/national-police-certificates-wa.html](http://auspost.com.au/national-police-certificates-wa.html)

**Or**

- from a participating Australia Post outlet.

### **Please note**

- Your National Police Certificate must be no more than twelve (12) months old. Issuing of National Police Certificates can be delayed, so candidates should submit their applications for a certificate as soon as possible.
- You will need to pay any costs associated with obtaining a National Police Certificate.
- Other types of Police Certificates will not be accepted.
- Minor offences will not automatically disqualify you from being a director.
- There are processes for applying to have some convictions more than 10 years old excluded from your record. Information on spent convictions can be found here:

Spent Convictions Scheme | Australian Federal Police ([afp.gov.au](http://afp.gov.au))

Apply for a spent conviction | Western Australian Government ([www.wa.gov.au](http://www.wa.gov.au))